

# Topcroft Parish Council

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Topcroft's Sports Pavilion*

**Monday 17th November 2025 - 7.30 pm**

### PUBLIC FORUM

**A. Public Forum – for Members of the Public**

*Members of the public are very welcome to attend the meeting and raise issues.*

**B. To Receive Reports from the District and County Councillors**

*All reports are published on TPC's website: <https://topcroft-pc.gov.uk>*

### AGENDA

**1. To Approve Apologies for Absence**

**2. Declaration of Interests and Consider Requests for Dispensation**

**3. To Approve the Minutes and Decisions from the Meeting held on Monday 15<sup>th</sup> September 2025**

**4. Finance**

a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

b) To Consider a Defibrillator Bleed Control Kit

c) To Consider Village Sign's Fencing Chains Quotation

d) To Consider a Grant Request from Topcroft Sports Pavilion towards the Annual Play Equipment Inspection Fee

e) To Consider and Approve the Budget and Precept 2026/27

**5. Planning Applications and Decisions** *(circulated as received)*

*To review the listed Planning Applications and any additional Applications received after the Agenda is published.*

#### **Applications**

**a) SC Local Plan - Public consultation on Joint draft Supplementary Planning Documents**

*BDC, Norwich City Council and SNC are consulting jointly on two Supplementary Planning Documents (SPDs) relating to policies in the Greater Norwich Local Plan (GNLP)*

**b) 2025/1845**

*Details for conditions 13 & 14 of 2022/1803 - (13) - External Lighting & (14)*

*Proposed Lighting Spring Farm Spring Lane Hempnall Norfolk NR15 2NY*

*Councillors Resolved to Submit Light Pollution comments at the July meeting*

**c) 2025/0449**

*Location: Low Farm Snakes Lane Topcroft Norfolk NR35 2BU*

*Proposal: Notification for a prior approval for change of use, partial demolition and cladding of existing agricultural buildings to create 4 x dwelling houses*

*Application Type: Prior Notification - Agricultural to Residential*

*Status: Pending Consideration*

*Councillors Approved with comments*

#### **Decisions**

**d) 2025/0367**

*Location: Hill Farm Rectory Road Topcroft Norfolk NR35 2BT*

*Proposal: Conservation works and minor remodelling of the Grade II listed farmhouse with energy efficiency improvements. Demolition of two structures within the curtilage.*

*Application Type: Listed Building Consent - Status: Approval with Conditions*

# Topcroft Parish Council

## 6. Village Issues

### a) Highways

#### a) Drains/Potholes/Gullies Issues

#### b) Blocked Culvert at Long Wood – *update*

#### c) Church Road New Gateway & Filled Ditch – *update*

### b) Footpaths

### c) Litter Picking

## 7. To Note Correspondence Received

### a) Parishioner Letter – Farmyard Oxnead Lane - *update*

### b) East Pye Solar Farm – *update*

- Hempnall Parish Council Meeting - 23 September 2025 – *Report KT*

## 8. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

### a) Defibrillator Training – *update*

## 9. To Receive Items for the next Agenda

## 10. To Note the Next Meeting Dates

- Monday 19<sup>th</sup> January 2026 - 7.30 pm
- Monday 16<sup>th</sup> March 2026 - 7.30 pm
- Monday 18<sup>th</sup> May 2026 - 7.30 pm – Annual Parish Meeting & Annual Parish Council Meeting
- Monday 20<sup>th</sup> July 2026 - 7.30 pm
- Monday 21<sup>st</sup> September 2026 - 7.30 pm
- Monday 16<sup>th</sup> November 2026 - 7.30 pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Topcroft Parish Council**

**Date:** 11<sup>th</sup> November 2025