

Topcroft Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Topcroft's Sports Pavilion

Monday 20th July 2026 - 7.30 pm

PUBLIC FORUM

A. Public Forum – for Members of the Public

Members of the public are very welcome to attend the meeting and raise issues.

B. To Receive Reports from County Councillor Karl Catchpole & District Councillor Martyn Hooton

All reports are published on [TPC's Website](#)

AGENDA

1. To Approve Apologies for Absence

2. Declaration of Interests and Consider Requests for Dispensation

3. To Approve the Minutes and Decisions from the Meeting held on 18th May 2026

4. Finance

a) To Note the Certificate of Exemption was submitted on 19th May 2026

b) To Appoint the Internal Auditor for 2026-27 - *update*

c) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

d) To Consider a Grit Bin Quotations

e) To Consider a Poppy Wreath or Donation for Remembrance Sunday

f) Community Infrastructure Levy (CIL) - *update*

5. Planning Applications and Decisions (*circulated as received*)

*To review the listed Planning Applications and any additional Applications received after the Agenda is published.
Click the application number to view.*

The Greater Norwich Local Plan

The Call for Sites is open from 15th June – 13th July 2026

Applications

a) 2026/1821

Location: Low Farm Boarding Kennels Snakes Lane Topcroft Norfolk NR35 2BH

Proposal: Discharge of Condition 3 (surface water drainage) of original planning reference 2026/0355 (Proposed portal framed building over existing kennel block and alterations to building A. Demolition to buildings C and E) dated 27.04.2026

Application Type: Approval of details reserved by condition

TPC Decision: TBC. SNC Status: Pending Consideration

b) 2026/0725

Proposal: Erect a steel framed agricultural building used to temporarily store pig manure.

Location: Longwood House Denton Road Topcroft Norfolk NR35 2BA

TPC Decision: [Support without Comments](#). SNC Status: Pending Consideration

c) 2025/0449

Proposal: Notification for a prior approval for change of use, partial demolition and cladding of existing agricultural buildings to create 3 no dwelling houses

Location: Low Farm Snakes Lane Topcroft Norfolk NR35 2BU

Topcroft Parish Council

Application Type: Prior Notification - Agricultural to Residential

TPC Decision: [Approved with Comments](#). SNC Status: Pending Consideration

Decisions

None

6. Village Issues

- a) **Highways - Drains/Potholes/Gullies Issues**
 - Erection of telegraph poles all the way down the Low Road
 - No Fouling Signs - *update*
- b) **Footpaths**
 - Request for clarification of Topcroft's Footpath 3 & Footpath 5
- c) **Litter Picking**
 - Hempnall Parish Council Letter – *update*

7. To Note Correspondence Received

- a) **Norfolk Local Access Forum (NLAF) - Strategic Vision and Action Plan**
- b) **East Pye Solar Farm – *update***
 - Objection Submitted to East Pye Solar on 19th May 2026
 - Letter to Planning inspectorate

8. AOB (*For discussion only – the Council cannot make decisions on non-agenda items*)

- a) **Clerk's Networking Event – 25th June 2025 - *update***
- b) **Hedge Planting - *update***
- c) **Church Road Water Leak - *update***

9. To Receive Items for the next Agenda

10. To Note the Next Meeting Dates

- Monday 21st September 2026 - 7.30 pm
- Monday 16th November 2026 - 7.30 pm

S. G. Chapman

Sally Chapman

Clerk to Topcroft Parish Council

Date: 15th July 2026